

Cornerstone Christian Academy Handbook



WARRIORS



CORNERSTONE CHRISTIAN ACADEMY

“Put on the full armor of God, so that you will be able to stand firm
against the schemes of the devil.” Ephesians 6:11

6th through 12th grades
2021-2022

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Cornerstone Christian Academy

2021 – 2022 Calendar

August 2 – 4	Teacher In-service
August 5	Student Orientation
August 18	First Day of School
September 6	Labor Day
September 23	Progress Reports-P/T Conf.
October 11 – 14	Fall Break
October 22	1st Quarter Ends
October 25	2nd Quarter Begins
November 22 - 25	Thanksgiving Break
December 2nd	Progress Reports-P/T Conf.
December 20,21, & 22	First Semester Exams
December 22	2 nd Quart/1 st Sem. Ends
December 23 – January 4	Christmas Break
January 5	3rd Quarter Begins
January 17	MLK Holiday
February 10	Progress Reports
February 21	President's Day
March 10	3rd Qtr. Ends
March 14	4th Qtr. Begins
March 15	Report Cards-P/T Conf.
March 21 - 24	Spring Break
April 11 – 14	SAT Testing Week
April 15-18	Resurrection Celebration
May 13	Senior Graduation
May 23 - 26	Second Semester Exams
May 26	4th Qtr. Ends – Last Day!

Mission Statement

Cornerstone Christian Academy's mission is to serve God by providing a quality education that is Christ-centered and academically challenging for all children throughout our community.

Purpose

CCA exists to train students to be "in the world" through academic excellence, but not "of the world" through transformed character. CCA provides a Christian environment in which faith can be integrated with learning to enable students to become spiritually, academically, emotionally, socially, and physically prepared for their calling as image bearers of God, that they may achieve all that God desires for them. The purpose of CCA is to provide a total education - through training, application, and example - that is both distinctively Christian and academically challenging.

Non - Discrimination Policy

CCA admits students of any race, color, nationality and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of educational policies, admissions policies, scholarship and loan programs, and athletic or other school administered programs.

Conduct Admittance Policy

Scripture is very clear that all persons are born with a sin nature and are sinners in the eyes of God. The significance the Bible places on the severity of sexual immorality, and our commitment to a "Christ-centered" environment demands certain standards for admittance to CCA. Therefore, students will NOT be permitted to attend CCA who professes any sort of sexually immoral life or an openly sinful lifestyle including but not limited to: promiscuity, homosexuality, transgender, etc. Furthermore, students will NOT be permitted to attend CCA who consume alcohol, use drugs, and/or are involved in any unlawful activity.

1 Corinthians 6:12-20, Romans 1:24-32, Ephesians 5:3-7

Orientation

On Orientation Day all students, accompanied by their parents, will first attend a meeting in the gymnasium. Parents and students will then be dismissed to go to his/her student's classroom. It is a "get-acquainted" time for parents, students, and teachers. If you do not attend Orientation you must schedule an appointment to conference with the administrator/principal and classroom teacher before the first day of school.

Finances

Registration, Building, Book, and Orientation Fee \$550.00

This fee is due on the day of Orientation. It is NON-REFUNDABLE and NON-TRANSFERABLE unless the school does not accept the student for admission.

Tuition should be paid at the office or mailed to:

Cornerstone Christian Academy
P.O. Box 129
Tillar, AR 71670

TUITION - Tuition plans available

- Onetime payment plan - DEADLINE – Day of Orientation. This plan includes a onetime \$50.00 deduction.
- Semi-annual payments with first half tuition DEADLINE – Day of Orientation and second half tuition DEADLINE - first day, second semester.
- Monthly plan consists of ten payments August through May. You may choose to draft on the 5th or the 20th of the month. Drafts will not start until September. Therefore, August tuition is due on the Day of Orientation.
- Tuition is due on the 20th of every month.

We accept payments made by: cash, money orders, bank drafts, personal checks, debit cards and credit cards.

All online and credit card payment options are through PayPal. You may call the office or go to the ccawarriors.net website.

There is a 3.5% processing fee for credit card payments.

TUITION RATES

	A Annual <small>*Reflects discount</small>	B Semi-annual (x2)	C Monthly (x10)	D Bi-weekly
Kindergarten through 12 th	\$3,250.00	\$1,650.00	\$ 330.00	\$165.00

Multiple student discounts: 2nd child enrolled 2950.00 yearly or \$300.00 monthly, 3rd child or more \$2800.00 yearly or \$285.00 monthly.

Tuition is due by the 20th of the current month.

- If tuition is not received by the 25th of the current month, a late fee of \$15 will be charged to your account showing a balance.
- If tuition is not paid by the 20th of the following month:
 - The amount outstanding will be turned over to a collection agency and a 25% fee of total balance will be added to your account.
 - Students will receive 0% on grades until balance is paid.

*Students enrolled one day or more of any month will owe the full month’s tuition.

*There is a \$50 charge for all checks and/or automatic drafts returned to us by your bank for any reason. If two checks and/or automatic drafts are returned, the account is on a cash only basis.

Example:

September Tuition is due: 9/20

September Tuition is late: 9/25 & a late fee of \$15 will be added to any balance past due

September Tuition not paid by 10/20 – Your account is turned over to a collection agency and a 25% fee of the total past due will be added to your account and your child will receive 0% on grades until balance is paid.

12th grade Seniors- The 10th tuition payment must be paid by your last day of school.

We will conduct fundraisers throughout the school year and anticipate each child’s and parent’s participation in helping raise additional funds needed for the operation of the academy.

Money Owed to the Academy

Parents/students must clear all debts such as fines or fees before receiving grades for the grading period. **Grades will NOT be transferred or transcripts prepared until all fines are paid.**

Insurance

We have a secondary insurance policy for school related accidents. What your primary insurance policy and the school insurance policy does not pay, parents are responsible for the remainder due.

Lunches

Students may bring his/her own lunch or purchase lunches at K - 2nd @ \$3.00 and 3rd - 12th @ \$3.50 per plate. Lunch menus will be sent home monthly (The second Tuesday of every month.). Parents will check the days his/her student(s) will be eating and will send the correct amount of lunch money to school Thursday of the same week. Lunches must be purchased in advanced. NO CHARGES. If your child brings a lunch it must be prepared. We will not have microwaves to heat up individual lunches. If you plan to bring your child's lunch to him/her it must be brought during his/her lunch period. Check with your child's teacher about when his/her lunch period begins and ends. If your child receives a lunch voucher, please submit on the following month's lunch form.

CCA is a closed campus. Students are not allowed to check out and go get lunch. All visitors must check-in through the office.

GENERAL INFORMATION

2021-2022 School Week Monday thru Thursday 7:50 – 4:00

Attendance

Tardy Policy: Students will be considered tardy if they arrive after 7:50.

Promptness is an important character trait that CCA Staff is encouraged to model and help develop in our school's students. At the same time, promptness is the responsibility of each student. Students who are late to class show a disregard for both the teacher and their classmates which compromises potential student achievement. Any tardiness of more than TWENTY minutes will result in an absence for that class. If a student should be tardy he/she will go the office to receive a tardy slip.

The following corrective measures will be administered for tardiness:

First tardy – verbal warning

Second tardy – one day of D-Hall

Third tardy – two days of D-Hall

Fourth tardy – three days of D-Hall

Five or more tardies per nine weeks shall receive one day of afterschool for every tardy.

Afterschool hours-4:00-4:40 and a \$20.00/day fee.

Absentee Policy:

It is most important for students to be at school each day. Understandably, circumstances do occur that may result in a student's absence.

Refer to the following if absentees occur:

In case of an absence, a dated parent/doctor note explaining the reason for the absence should be taken to the main office. The note must be sent within 3 days a student returns from an absence. Students will not be allowed to make up homework, quizzes, or tests until an excuse from a parent, guardian or doctor has been sent. Students with excused absences will have 1 class day to make up their work for each class day they are absent.

- **An absence may be excused due to personal illness, serious illness in the family, death in the family, medical appointments, and exceptional circumstances. (Family vacations and trips should be scheduled during school out days since it is often difficult for a child to make up work missed during an absence.) All other absences are un-excused and a student will not be able to make up work. Final legitimacy of an absence rests with the administration.**
- If a student is absent half a day and he/she returns to school, the student is responsible for getting his/her work in the class he/she missed. The student will be responsible for the missed work the next school day.
- Un-excused absences from which no permission slip is granted will result in zeros in all classes, and all class time must be made up in detention.

Semester exams must be taken during scheduled times.
No exceptions unless sickness or an emergency occurs.

Should it be necessary for a student to miss school for personal reasons, please procure permission from the administration several days in advance. Make up work must be arranged before the absentee.

- A student who has been suspended from school, for any reason, will receive zeros for classes missed and may not be permitted to make up exams missed.
- If a student is ill the parent should call the school office by 8:30 a.m. to request a make-up sheet. Make-up sheets will be ready at the end of the school day (If requested). Teachers will not be expected to stop class and prepare a make-up sheet immediately as the teaching process for those students present will be hindered.

Checkout from School -Everyone must follow this procedure!

Occasionally, a student may need to leave school before 4:00 due to certain situations such as medical appointments, legal appointments, etc. Students will not be allowed to check out to take care of things that can be done after 4:00 (example: haircuts, business in town, tanning, pick up items for class, etc.) The procedure for checking out is as follows: Students are required to have a parent/guardian sign them out in the office.

- If a parent/guardian is unable to come to school to sign the student out, the student must have a note from the parent/guardian.
- This note must be presented to the Dean of Students **before** 7:50 on the day the student is to leave early. The note should tell the student's name, the time he/she is to leave school, the student's destination, and the means of transportation.
- This note should have a phone number where the person signing the note can be reached.
- The note will be signed by an administrator.
- When it is time for the student to leave, the student will then sign the checkout sheet, stating the time leaving and the destination.
- Phone calls, for early check out will be accepted only for sudden illness of the student or a family emergency.

Automobile Policies

It is a privilege to be able to bring a car to school.

1. All student driven cars are to be registered in the main office before the student begins driving to school.
2. Each driver should be an example of courteous careful driving habits. Follow the directions of those directing traffic and use vehicle turn signals.
3. Cars are to remain parked until students leave for the day.
4. Cars are not to be occupied during school hours, nor are students to sit in parked cars while waiting for school to begin or after school dismisses.

Failure to observe these policies will necessitate cancellation of the privilege to drive your car to school.

CCA's Official Means of Communication

The CCA Board of Directors states our school's official means of communication is SmartSend. This system allows parents to be reached by home phone, cell phone, text, or email.

Inclement Weather

School closing announcements will be made via SmartSend, Facebook, and Channel 7 News.

Bible

Bible study is recognized here as of fundamental importance and is a required subject. It augments the study of English, History, Math, and Science. Without knowledge of Biblical

truth, a student cannot be considered educated. The Bible gives direction for this life and the only hope for the life to come. No other book can so enrich the minds and hearts of men as “The Book of Books.”

A knowledge of the Bible is one of the greatest educational assets anyone can have in addition to the moral and spiritual values resulting from the study of it. Character development is the most important work of a school. No other course offered in the school affords greater opportunities for laying the foundation for Christian character.

CHAPEL ATTENDANCE- The student body attends chapel on Wednesdays. Chapel speakers which include great preachers, missionaries, and teachers will challenge and inspire students to practice the truths of God’s Word. Chapel is mandatory! **Being punctual as well as attending is very important!**

*Homeroom teachers will take roll and check for tardies and absentees in his/her classroom before leading his/her class to Chapel. The **Bible is a required book for chapel.** Homeroom teachers will have a Bible check before going to chapel. If you do not have your Bible the policy will be followed for bringing appropriate books to class.

* If there are more than three un-excused tardies or absentees TO CHAPEL, a corrective measure will be administered upon administration recommendation.

Because of the importance Cornerstone Christian Academy places on the study of the Bible, a student who fails Bible two consecutive semesters will not be allowed to return the following semester.

Communicable Diseases

Cornerstone Christian Academy desires to maintain a healthy school environment by instituting controls designed to prevent the spread of communicable diseases. The term communicable disease shall mean an illness which arises as a result of a specific infectious agent which may be transmitted either directly or indirectly by a susceptible host or infected person or animal to other persons.

Reportable Communicable Diseases

*A teacher or administrative official who reasonably suspects that a student or employee has a communicable disease shall immediately notify the principal.

Acquired Immune Deficiency Syndrome (AIDS)	animal	Encephalitis
Aids Related Complex (ARC)	Anthrax	Giardiasis (acute)
Amebiasis	Botulism	Gonorrhea
Animal Bite of Humans only by a potentially rabid	Brucellosis	Granuloma Inguinale
	Campylobacteriosis	Hansen’s Disease (Leprosy)
	Chancroid	Hemorrhagic Fevers
	Dengue	Hepatitis
	Diphtheria	Histoplasmosis

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Human Immunodeficiency Virus (HIV)	Pink Eye	Smallpox
Legionnaires' Disease	Plague	Syphilis
Leptospirosis	Poliomyelitis	Tetanus
Lymphogranuloma Venereum	Psittacosis	Toxoplasmosis acute
Malaria	Rabies	Trichinosis
Measles (rubeola)	Relapsing Fever	Tuberculosis
Meningitis	Ringworm	Tularemia
Meningococcal Disease	Rocky Mt. Spotted Fever	Typhoid Fever
Mumps	R. Rickettsia	Typhus
Paralytic Shellfish Poisoning	Rubella including congenital	Vibrio Cholera
Pertussis	Salmonellosis	Vibrio Infections
Pesticide Poisoning	Scabies	Yellow Fever
	Schistosomiasis	
	Shigellosis	

Any student or employee with a communicable disease for which immunization is required by law or is available shall be temporarily excluded from school while ill and during recognized period of communicability. Students and employees with communicable diseases, for which immunization is not available, shall be excluded from school while ill. If the nature of the disease and circumstances warrant, CCA may require an independent physician's examination of the student or employee to verify the diagnosis of communicable disease. CCA reserves the right to make all final decisions necessary to enforce its communicable disease policy and to take all necessary action to control the spread of communicable diseases within the school.

COVID- 19 POLICY

The CCA Board of Directors will issue a 2021-2022 COVID POLICY as needed throughout the school year.

Homework

Homework will be a part of school life at Cornerstone Christian Academy. Depending upon the grade level, the time of the grading period, and the student, the amount of homework brought home may vary. If a student spends what appears to be an excessive amount of time on homework, the parent should investigate these possibilities first: student procrastination with long range projects (ex. projects, notebooks, book reports, etc.); improper use of study time at school or inefficient study habits at home. If none of these seem to apply and the homework is frequently excessive, then please consult the teacher.

Every effort will be made to keep homework at a minimum on Wednesdays. Some homework and study time for tests are unavoidable on that night.

If utilized correctly, homework assignments can strengthen and enhance the

learning process as it occurs each day in the classroom. In addition, it will have a cumulative effect that will better prepare your child for the college or career God has for him/her.

Other benefits include:

- It provides parents with a daily opportunity to have a positive impact on their child's education and future.
- It teaches the child responsibility.
- It provides a key link between home and school.
- It reinforces skills taught in the classroom.
- It develops study habits needed throughout life.
- It prepares students for better class discussion, tests, etc.
- It facilitates understanding of new concepts.

We do request parents' full cooperation in seeing that the assignments are completed. Failure to complete homework will affect the student's daily grade. Repeated delinquent homework could result in a student's suspension.

Homework Policy

- Homework violations will be documented monthly.

1 st Offense:	Warning
2 nd Offense:	Teacher will send a note to the parent. Student will receive a 0%, but will still have to make up the homework.
3 rd Offense:	Teacher will call the parent. Student will receive a 0%, but will still have to make up the homework. Noon Detention will be assigned.
4 th Offense:	The Administrator will call the parent. A conference will be set up with the parent, teacher, and administrator. The student will receive a 0%, but will still have to make up the homework assignment. Corrective action will be assigned by Administrator.

Summer Reading Program

In an effort to promote high academic achievement in literacy, spiritual growth, and unity among the student body, students are required to read a book from God's Word and submit a report on the Thursday following Labor Day.

Library Book Policy

Students will be allowed to check out books each week. If students do not return their library books each week a 25 cent overdue fee will be applied to his/her account. If a book is lost or damaged, the child/parent will be responsible for replacing the book.

Cornerstone Christian Academy Appropriate Use Policy Computer Resources

Cornerstone Christian Academy makes available to staff and students the global resources of the Internet. Through our computer resources, educators and students can communicate with others, share resources, search and retrieve useful information. Activity on Cornerstone Christian Academy's computer system assumes agreement with the conditions of this policy.

General Policy Provisions:

- This system is to be used for educational purposes only. All users should treat this facility with respect and recognized that access to the Internet is a privilege not a right.
- No illegal activity is permitted.
- Proper courtesy should be observed at all times.
- "Zero tolerance" will be used against any user who chooses to use the system or Internet improperly.

User Responsibilities:

- Use of the network resources is recognized by the user as a privilege.
- The user will cooperate with the staff members that are present to monitor the student's use of online resources.
- The user is responsible for following local, state, national, and international copyright, intellectual property rights, and adhering to acceptable network use.
- The user will work in a moral and ethical fashion that supports CCA's educational, social and spiritual goals.
- The user will be responsible for adhering to the policies of other networks accessed.
- The user will not violate the integrity of a network or computer system, change its performance or intentionally make it malfunction, or add or delete programs or information resources unless acting upon approved authorization from the System Administrator.
- In general, a user is not authorized to transfer programs to or from the district's local area network.
- A user's privilege of access to remote electronic information resources shall be temporarily or permanently revoked for inappropriate use or violation of CCA's policy. In each specific case, such action must be initiated by the staff monitoring such activities. Violations shall be documented. Documented violations and repeated violations by a user shall be presented to the school administrator for appropriate action.

Classroom Management Policy

1. Be in your seat unless you have permission.
2. Unnecessary talking and rude gestures are prohibited.
3. Bring required books and needed materials to class.
4. Be respectful of other people and property that does not belong to you.
5. Hands, feet, and any other objects should be kept to yourself.

6. Be loyal to Christ's school.

CONSEQUENCES/CORRECTIVE MEASURES

*All violations and consequences of the above rules will be documented monthly.

1. 1st violation: A warning will be given.
2. 2nd violation: The teacher will administer discipline and follow up with a phone call to the parent.
3. 3rd violation: A discipline slip will be filled out and sent to the office. Administration will determine the action to be taken and follow up with a phone call to the parent.

Behavior Standards

Generally, students should abide by these basic guidelines:

- Immediate Obedience - Students should respond positively to any instruction by those in authority. (Ephesians 6:5-7)
- Honor Authority - Students are expected to give honor to all those in authority in both attitude and action. (Romans 13:1-2)
- Absolute Honesty - Students should never lie, deceive, mislead or fail to tell the truth. (Romans 13:13)
- Christ-like behavior - In all attitudes and actions, students should live according to Biblical principles and values. (Ephesians 2:10, 5:1)
- Dependability - Students should keep up with their work and accept the necessary responsibilities. (Matthew 5:34 - 37)

***These standards should be upheld by CCA students on as well as off campus.**

To make rules to govern every type of infraction to good conduct would be impossible. Good behavior must come from the heart in love and obedience to Jesus Christ and should not merely be conformity to man-made regulations. The administration is experienced and trained in meeting the needs of young people and helping them to be found "in favor with God and man." Parents, as well as students, are encouraged to contact the administration in relation to behavioral difficulties. Effective discipline for the betterment of young people requires courage, consistency, conviction, diligence and enthusiastic effort on the part of parents and school personnel.

Our goal for each student is:

- To know the love of Jesus Christ through example and teaching, to learn the importance of showing this love to others.
- To acquire a lifestyle of Christian character, morality, respect, and

responsibility.

- To participate in acquiring the very finest education attainable in a school whose expectations are constantly being increased.
- To find daily at CCA an atmosphere of love, joy, righteousness, and respect.

In an atmosphere of definite and positive Christian standards of conduct there is an excellent opportunity to develop a strong stable Christian character. Students showing incompatibility or lack of harmony will be suspended or expelled at the discretion of the school board and may not be permitted to re-enroll in the academy.

Student Conduct - Read Carefully

Rule:

1. All students shall comply with all directions of teachers, substitute teachers, teacher aides, principals, other administration, custodians, bus drivers, or other authorized personnel.
 2. No disobedience and or disrespect to faculty!
 3. No student shall interfere with the normal operation of the school. Examples of such interference would be: blocking a door way, preventing other students from going to class, encouraging other students to violate a rule, etc.
 4. The use of violence, threats, intimidation, etc. shall not be tolerated. Any student who threatens to do physical harm to another student or to school personnel shall be suspended from school for a minimum of 5 days.
- The principal will investigate the incident and make a recommendation to the Administrator. The recommendation may include any of the following actions.
 - a. Allow the student to return to school after the suspension.
 - b. Recommend that the student be expelled for the remainder of the current semester.
 - c. Recommend that the student be expelled for the remainder of the school year.
 - d. The Board of Directors will review the details. If incident merits, a report of the incident will be made to the appropriate law enforcement agency. Charges will be filed when appropriate. Act 1046 of 2001 makes it a class C felony to seriously threaten school employees, or students or threaten damage to a school structure.

NOTE: State law requires that violence toward teachers, administrators, other school personnel or other students be reported to the appropriate law enforcement agency for prosecution.

5. No student shall commit any indecent or immoral act, as defined from God's Word.
6. No student shall possess, handle, or transmit a knife, razor, ice pick, explosive, pistol, rifle, shotgun, pellet gun, mace, pepper mace, or any other

- object that could be considered a weapon or dangerous instrument. Shells designed to be fired in a shotgun, rifle, or pistol or the explosive parts of these shells are included in the items prohibited.
7. A student shall not possess, store (ex. in your vehicle) or transmit contraband material at school or at any school sponsored activity on or off campus.
 8. Possession of hand-held lasers by students will be grounds for suspension. Act 1408 of the General Assembly says that laser pointers shall be seized by the law enforcement officer as contraband.
 9. No student shall possess, handle, or store fireworks, smoke bombs, cherry bombs, etc. while on school property.
 10. Fighting and/or threat of physical harm to a person is prohibited at school and school-sponsored activities.
 11. A student shall not possess, sell, transmit, or be under the influence of any narcotic, drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or other controlled substance as defined in Act 590 of 1970 of the State of Arkansas, or any beverage containing alcohol or any intoxicant. **CCA expects students to maintain this standard on as well as off campus!**
 12. A student shall not cause or attempt to cause damage to school property, steal or attempt to steal school property or private property. Parents of any minor student (under the age of 18) will be liable for damages caused by said minor. Restitution of damages and disciplinary action will be used in cases of damage or theft.
 13. The use or possession of tobacco products by students while on school grounds shall be prohibited. Cigarette lighters and matches are not permitted and will be confiscated and not returned. Any tobacco look-alike product will be dealt with in the same manner as tobacco. Ex. vapors
 14. Students absent from school or a class without permission from a parent, guardian, or school official are considered truant and shall be subject to disciplinary action by the school. Parents will be contacted when a student is truant and credit will NOT be given for the time missed, and work can NOT be made up.
 15. Public display of affection will not be allowed. Six inches should be maintained between boys and girls at all times. Couples should avoid all public displays of affection while at school or at any school-sponsored event or trip. We encourage close relationships among our students in the Lord, but discourage cliques and attitudes of non-acceptance.
 16. NO consumption of food or beverages in the classroom.
 17. Cameras, radios, or other electronic equipment or toys are prohibited unless special permissions granted by Administration.
 18. Students shall not participate in any activity which may be termed gambling or wagering where the stakes are money or any object of value.
 19. Students must address faculty members by saying ma'am and sir
 20. Profanity and vulgarity will not be tolerated. A student guilty of this offense is subject to expulsion.

21. Using suggestive slang is unacceptable.
22. Stealing, cheating, and lying are considered serious offenses and will be dealt with severely.
23. Do not throw trash on the floor or on the school grounds.
24. No Roughhousing, running in the halls, and yelling inside the academy.
25. No gum allowed.
26. Any non-Christian music MUST be approved by administration before played on campus or any school events at any time.
27. Pets are not allowed on school grounds unless permission has been given from the principal for educational purposes.
28. Use of social media or technology to defame God or Cornerstone Christian Academy will not be tolerated on or off campus.
29. Use of social media or technology may not be used to harass or bully. If it is not uplifting or encouraging to God, CCA, students, or faculty a student should not be associated with it.

Corrective Measures for Rule Violations

Corresponds to the number above:

1. Insubordination will not be tolerated: paddling, ISS, suspension or administration recommendation.
2. **Disobedience and/or Disrespect to Faculty**
The following corrective measures apply while students are in the classroom or during/attending extracurricular activities.
 - 1st offense 3 days ISS or 3 licks and 2 day ISS
 - 2nd offense 3 days suspension
 - 3rd offense Student and Guardians will meet with CCA Board of Directors and 5 days suspension.
 - 4th offense Student will be expelled
3. Disrupting or interference with normal school operations: 3 days suspension or administration recommendation. Extreme cases: 10 days suspension.
4. Use of violence, threats, intimidation, etc.: depending of severity - paddling, after school, 10 days suspension or administration recommendation.
5. Indecent or immoral acts: 5 days suspension or Principal recommendation. Extreme cases: 10 day suspension or administration recommendation.
6. Possession of a weapon: 10 days suspension, charges filed. Recommendation for expulsion.
7. Possession of contraband material/theft: 10 days suspension, charges filed, administration recommendation.
8. Should a student be in possession of a handheld laser the laser shall be confiscated and appropriate disciplinary measures taken. Conference and recommendation of the administration.
9. Possession of fireworks: 3 days suspension or administration

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- recommendation.
10. Fighting (depending on severity): 5 days suspension or administration recommendation; physical attack on employee: 10 days suspension, charges filed, administration recommendation.
 11. Possession or use of illicit drugs/alcohol: follow school policy on drug/alcohol use -10 days suspension or administration recommendation.
 12. Damage/vandalism to school or private property: suspension, restitution, probation and/or administration recommendation
 13. Use of tobacco products: 1ST offense- 3 days suspension, 2nd offense-5 days suspension and the student/parents meet with the CCA Board of Directors, 3rd offense- expulsion
 14. Truancy: 3 days suspension or administration recommendation, un-excused absence for periods missed.
 15. Public display of affection: 1st offense - warning and conference with parent 2nd offense - paddling and conference with parent 3rd offense - after school and conference with parent. All other offenses will be administration recommendation.
 16. Consumption of food and beverages in classroom: administration recommendation.
 17. Possession of cameras, radios, etc.: the electronic item will be confiscated. The parent will be called and must pick up the item(s) from the office. Administration recommendation.
For cellular phone policy refer to the section labeled **Telephone.
 18. Gambling: administration recommendation.
 19. Addressing faculty with respect: administration recommendation.
 20. Profanity used by students: 3 days suspension or administration recommendation. Extreme cases: 10 days suspension to expulsion.
 21. Suggestive slang is unacceptable: administration recommendation.
 22. Stealing, cheating and lying will not be tolerated: paddling, after school, suspended or administration recommendation.
 23. No littering in classroom or on school grounds: administration recommendation
 24. Running and yelling not allowed in the academy: administration recommendation.
 25. No Gum: 1st offense - Teacher will discipline. Further offenses - administration recommendation.
 26. Administration will approve all non-Christian music.
 27. No pets allowed on campus: administration recommendation.

28. Social Media or technology abuse will be handled on a case-by-case basis.

29. Abuse of technology will be handled on a case-by-case basis.

NOTE: The administration may modify the punishment listed for specific offenses if, in his/her judgment modification is warranted. Student attitude, parent cooperation, and extenuating circumstances will be considered when modifications are considered.

The following procedures are optional methods of correcting an insubordinate behavior:

- a. Noon detention
- b. Student counseling
- c. Physical activities such as: taking out trash, weeding the flower beds, sweeping, and cleaning
- d. Loss of privileges
- e. Phone call to parents
- f. Letter sent home
- g. Parent/teacher conference
- h. In School Suspension
- i. Afterschool – 4:00 – 4:40 and a \$20.00/day fee
- j. Corporal punishment
- k. Suspension - Parent must accompany child when he/she returns to school.
- l. Probation
- m. If severe or habitual *Expulsion

Repeated Violation of School Rules

A student who has repeatedly violated school rules to the point of interfering with the educational process, the student may be expelled from school.

Written Teacher Discipline Plans

Each teacher will follow the CCA Classroom Management Policy and their individual discipline plan. Once a student reaches the maximum number of violations, the student shall be sent to the principal's office with a copy of the discipline report from the teacher. The Principal will follow a similar procedure in dealing with classroom misbehavior.

- **1st office visit - warning and call parent**
- **2nd office visit - parent conference**
- **3rd office visit - 3 days suspension**
- **4th office visit - 5 days suspension**
- **5th office visit - 10 days suspension and recommendation for expulsion.**

A discipline record will be maintained in the office of the Principal. Office visits are cumulative from all teachers and are for each semester.

Notice:

- Students who violate rules during the last two weeks of the school year may not have all options that are available during the preceding days of the year. Violations may require after-school suspension to be served after the end of school or may carry over into the next school year.
- Out of school suspension will result in no credit for the days missed. A "0" will be recorded by each day missed and this "0" will be included in the calculation of grades.
- On the fourth office visit, the parent will be informed that the student is being placed on final probation and that should misbehavior continue to the point of warranting another office visit the Principal shall suspend the student for 10 days and will begin due process procedures for recommendation for expulsion.

School Conferences

Please feel free to consult with teachers regarding any problems or questions that concern your child. It is the desire of the administration and the faculty to be of service to both parent and student, and each teacher welcomes a visit from any parent.

Please do not go directly to the classroom in the morning or afternoon to conference with a teacher. Conferences must be made by definite appointment with the teacher at a convenient after-school hour. If you need to talk with a member of the faculty, please call the school office between 8 a.m. and 4 p.m. to set up an appointment.

Problem Resolution Procedure

The Christian approach to a problem resolution is always the best approach. Please take time to pray and reflect on the 18th Chapter of Matthew and then take the following steps:

Pray about the situation of concern.

- Arrange a conference with the teacher or person with which the problem has occurred. Discuss the problem with that person in an orderly and Christian fashion. Both parties should always keep in mind that the students of Cornerstone Christian Academy are the most important people in the school.
- If the problem is not resolved to your satisfaction, call the school office and request a conference with the dean of students/principal.
- If the problem is not resolved to your satisfaction, call the school office and

request a conference with the administrator.

- The next step will be to contact the board of director's president and request a hearing before the school board.

****Please do not make contact out of order of the problem resolution procedure for you will be asked if you have followed the procedure. You will be requested by the person contacted to follow the correct procedure.**

MATTHEW 18 PRINCIPLE - The Matthew 18 Principle is one of the most important principles for conflict resolution. Defined it means: If a person has a question or a complaint about a certain situation, he/she should go directly to the person it involves. DO NOT TALK IT AROUND TO OTHERS! If it cannot be resolved on that level, then the teacher, the parent, and the administrator will join together and try to resolve it. The administration of CCA wishes to maintain an "Open Door" policy to parents. We want to know your concerns, suggestions, and praises. A parent survey is conducted periodically which offers a formal way for parents to give input. Please do not hesitate to come to us--we want to keep lines of communication open. If there is a problem, talk to someone who is in a position to help solve it! However, please give the teacher an opportunity to help you. Parents are expected to support administration and staff. If they find they cannot do this, they should seek another school for their child.

Sexual Harassment

Sexual Harassment shall be defined as: unwelcome sexual advances, requests for sexual favors, physical contact in a sexual nature, or sexually suggestive language that limits a student's ability to participate in or benefit from the educational program or creates a hostile or abusive educational environment.

It shall be the policy of CCA to prohibit sexual harassment. Any student who feels they have been or are being sexually harassed should report such behavior to the appropriate school official.

Once such report has been made, the school officials shall take the following actions:

- Take immediate steps to separate the victim and harasser.
- Investigate by:
 - Interviewing the victim and any possible witnesses to the harassment.
 - Establish a time line, etc. of the harassment.
 - Take appropriate action.
- Any student found to be guilty of sexual harassment will receive discipline appropriate to the offense. Discipline may range from a verbal reprimand to expulsion from school. Discipline may include counseling as a condition of continued attendance or re-admittance to school.

Bullying

It is the policy of Cornerstone Christian Academy that students shall be free of harassment, threats or harmful actions commonly referred to as “bullying.” Bullying shall be defined as an act by an individual or individuals who cause another person or persons to feel intimidated.

The act may be physical, verbal or by use of digital technology devices in nature and may include violence or threat of violence. Forms of bullying behaviors that are prohibited include, but are not limited to: verbal, physical or psychological actions such as: threatening, name calling, hitting, spreading rumors, extorting money, and social isolation/exclusion.

- Teasing will be considered bullying when the behavior is degrading, offensive, malicious, and/or the victim experiences distress or fear as a result of the repeated teasing behaviors.
- Bullying behaviors are prohibited on school property, at school sponsored activities, and on school buses.
- Any school employee who has witnessed or has reliable information that a student is a victim of bullying behavior shall report the incident to the principal of the school.
- Any form of bullying will be dealt with immediately. Punishment may range from a principal/student conference to expulsion, depending on the age and grade of the student involved and the severity of the offense. Any bullying which involves a weapon shall result in a 10 day suspension and recommendation for expulsion.

Gangs, Secret Societies, Prohibited Clubs

The state laws of Arkansas specifically prohibit student participation in any secret organization, sororities or fraternities. Students shall not belong to or participate in secret societies, secret organizations, or subversive groups of any kind. Gangs or similar groups, whether organized in the community or in other settings, are prohibited on school grounds or at any school activity. Students who associate with or join a “gang” affiliation exists will have his/her privacy reduced.

- Sagging clothes shall be considered gang attire.
- Gang graffiti will not be allowed on notebooks, books, clothing, outer wear, pins, symbols, or insignia at school or at any school-related activity.
- Any gang graffiti, writing, activity, etc. will result in a student’s suspension from school.
- Continued gang related behavior will result in expulsion.

Pregnancy Policy

In the event of a student pregnancy, the following statement reflects the policy of Cornerstone Christian Academy:

Girls: Upon the school becoming aware of the pregnancy of one of its students, the student will immediately go on a home bound or home school program with no participation in any school functions. All efforts will be made by the school and teacher to help the student continue their studies at home. Return to school may be no earlier than six weeks after the baby's birth.

Boys: Traditionally, society places little or no responsibility on the boy involved in the pregnancy. Cornerstone Christian Academy believes that he must also be accountable and follow the same policy as the girl, even if the girl doesn't attend CCA.

Drug Testing Policy

All students attending Cornerstone Christian Academy (CCA) are subject to be randomly drug tested throughout the school year. Testing will occur under the following terms: randomly testing all students, randomly testing by grade, or randomly testing a student with reasonable suspicion.

If a student tests positive he/she must:

1. Meet with the Board of Directors.
2. Immediately, at the parent's expense, he/she must have a blood test before being considered for re-admittance.
3. A second blood test, at the parent's expense, will be required to verify a decrease in the level of drug in his/her system.
4. Fully complete a counseling/rehabilitation program agreed upon by the Board of Directors.
5. Will receive spiritual counseling agreed upon by the board.

The Board of Directors will review the student release forms and the student will meet with the board to determine continued enrollment at CCA.

*While attending CCA, if a student tests positive a second time, he/she will not be allowed to re-enroll.

Right to Search and Seize

To protect the school environment, CCA administration has the right to search and seize student's lockers, vehicles, and other belongings on school grounds. CCA reserves the right to use drug dogs to search school premises. Unannounced periodic visits will be made to the school and to school-sponsored events. Lockers, automobiles, and other areas of the school grounds will be searched. Students will be held responsible for any prohibited items found in their lockers, belongings, or automobiles. Should prohibited items be found during a school check, the violator(s) will be disciplined under district policies and may be prosecuted under local, state, or federal laws. If rebuttal arises the student will be expelled.

Attendance at Cornerstone Christian Academy is a privilege and not a right. Students forfeit this privilege if they do not conform to the standards and ideals of work and life at Cornerstone Christian Academy.

Dress Code

Monday and Tuesday

Boys and Girls must wear the following:

- Red, White, or Navy polo or button down shirts (solid, no logos, long or short sleeved)
- CCA current approved school year t- shirt
- Red, White, or Navy turtle necks or crew neck sweaters
- Navy or Khaki shorts, slacks, or capris -Knit material NOT acceptable. Shorts must be NO shorter than 2 inches above the knee)
- Closed toed shoes or boots (color of your choice)
- Red, Navy, or Khaki Blazers (solid colors only)
- Any color or style of coat/jacket (must zip all the way down)
- Any items sold from CCA Bookstore (with the exception of t-shirts).

Girls ONLY

- Leggings or pantyhose may be worn under skirts.
- Navy or Khaki jumpers/skirts (Must be knee length or longer) Solid or Plaid (Only from www.landsend.com under CCA's approved selection for plaid)

Wednesday (Chapel Day):

- Girls- Khaki jumpers, skirts, or pants with a white oxford or polo style shirt · Plaid jumper or skirt (Only from www.landsend.com under CCA's approved selection for plaid)
- Boys- Khaki pants with white oxford or polo style shirt. Red, Navy, or Khaki Blazers (solid colors only)

Thursday (Casual Day):

Girls and Boys- Students can follow the Mon, Tues, Wed. dress code or will be allowed to wear any CCA t-shirt as well as jeans.

P.E. & Athletics:

- All students participating in athletics (i.e. Cheerleading, Volleyball, Basketball, Track, etc....) must wear the CCA athletic shorts sold through the CCA bookstore. Athletic pants are acceptable as long as they meet the modesty guidelines and have prior approval by teacher/coach.
- Failure to bring CCA athletic shorts to P.E. will result in the student being counted as absent, and they will have to make-up that day's activities the following class day.
- Failure to bring CCA athletic shorts for an athletic practice will result in consequences deemed appropriate by each sport's coach.

Unacceptable Grooming and Dress

Girls and Boys:

- No hats allowed on campus. Don't even bring to school!!!! Unless given special privilege!!!
- Shirts must be buttoned up, not including the top button
- No sunglasses
- No hair rollers
- No see through garments
- No bandanas worn on the head
- Shirt sleeves and collars must be buttoned
- **No Excessively tight clothing items. Clothing that clings to the body.**
- Slacks or jeans that SAG, have holes, or are not hemmed are unacceptable.
- Outlandish hairstyles or colors will not be allowed (Green, pink, blue, bright red, etc.) Subject to approval by administration
- No peace symbols or designs
- No monogramming or logos allowed on shirts

Boys:

- No piercing(s) may be worn.
- Hair is to be cut and groomed at all times. Cut above the eyebrow, above the ears, and off the neck. Subject to approval by administration.
- The face is to be clean-shaven. No facial hair.

Girls:

- Slits in skirts that are above the knee.
- Skirts above the knee. They must be at or below the knee.
- Piercing other than the ears.
- Girls make sure your oxford shirts do not gap open! Button all the way up, not including the top button. We should not have to pin your shirts!

Always Remember Modest Dress!

****ALL DRESS REQUIREMENTS ARE IN EFFECT AS LONG AS THE STUDENT IS ON CAMPUS.**

If a student is out of dress code, he/she will be sent home to change, appropriate clothing may be brought to school, or the student may remain at school in ISS.

When attending school functions (ex. ball games) students must wear modest dress!

- No short shorts or skirts.
- No revealing shirts.
- Bottom line - Dress MODEST!

Dress Code for Formal Functions:

Gentlemen: Male students must wear either suits, tuxedos, or a dress shirt and slakes. Students should also wear dress shoes.

Ladies:

- No plunging necklines
- No cleavage
- Dresses may be backless as long as the cut is not below the navel
- No exposed midriff in the front or on the sides
- Slits cannot exceed 2 inches above the knee
- Dresses should be No shorter than 2 inches above the knee
- Dress should Not be excessively tight fitting
- Dress shouldn't hug the rear or thighs
- Students should be able to pull fabric away from leg and rear
- No pinning will be allowed as an alteration
- Fabric inserts must be sewn, not pinned.

- No cover-ups (coats, shawls, sweaters) will be allowed over dresses that do not meet dress code.

While we will be reasonable in our interpretation of these guidelines, we want you to know that you will not be allowed into the dance if you are dressed inappropriately. This dress code does not limit your ability to show your style and uniqueness.

Illness

For the welfare of your child and others in the school, all children who are sick must be kept at home. A child must be fever free for 24 hours before returning to school. The class does participate in outdoor activities each day, weather permitting.

Medication

If a student is to take any medication while at school, he/she must have on file in the office, the Authorization for Administration. This form is available at the office and must have a physician's signature. (It is to be completed each school year.) The medication to be dispensed will be kept in the office. Medicine must be properly labeled. If your child requires medication during school hours and we do not have signed authorization it will be necessary for you to stop by and personally give it to him. Teachers will not be held responsible for carrying out these duties.

Patriotism

"Patriotism is an inner feeling that is difficult to define; for each of us it has a different meaning and each of us meets it with a different emotional reaction—a feeling of pride, gaiety, a lump in the throat and a tear in the eye, a swelling of the chest and a quickened breath, a fierce desire to battle for that which we believe, and even the dedication of one's life to a cause. We feel that the school should play an important part in developing patriotism in all its aspects. The small child is just beginning to have feelings of loyalty and pride, and these will grow best in an atmosphere of love and security, in aroused interests and broadened fields of knowledge, in chances to work with others, and through good examples in everyday living." (Excerpt from *Planned Patriotism.*)

Re-enrollment

During the month of March, presently enrolled students may enroll for the fall term. Cornerstone Christian Academy admits students of any race, color, and national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school.

Telephone

Students are not permitted to use the school telephone except in cases of emergency. Cellular phones and digital cellular watches are not permitted for student use on campus. Leave phones in your vehicle or turn it in to the office before first period begins. On extracurricular events: The student must inform the sponsor that he/she has a phone, the phone must be turned off, the phone is used only to communicate with parents, or to report an emergency.

Possession of a cellular phone or a smart watch will result in disciplinary action, as well as confiscation of the phone/smart watch. The following policy will be used:

- 1st offense - phone will be taken for 10 days, parent conference and parent must pick up from office after 10 days
- 2nd offense - phone will be taken for 30 days, parent conference and parent must pick up from the office after 30 days
- 3rd offense - 3 days suspension and the phone will be taken for the remainder of the school year.

Textbooks

All students are expected to have all necessary books and materials prescribed for each class. Failure to do so may result in detention hall, class suspension, corporal punishment, or other disciplinary procedures. If you lose a book, you will need to bring money the following day to purchase another textbook. Losing your books will not be a valid excuse for coming to class without your textbooks!

Transportation

Arrival: The gates will be opened at 7:30. The tardy bell will ring at 7:50. 6th - 12th grade students will enter the north double door of the Gymnasium. Vehicles will enter from the west of the gym on the back road and exit through the middle exit driveway onto Hwy. 65. Student parking will be in the north vacant lot beside gymnasium.

Dismissal: Students will be dismissed at 4:00 on Monday – Thursday. Vehicles will follow the same flow of traffic as did for arrival. If you have not picked your child/children up by 4:15 a \$5.00 after school care fee will be applied to your account. If you have not picked up your child/children by 4:25 a \$10.00 fee will be

applied, by 4:35 a \$15.00 fee will be applied.

If an elementary student rides with an older sibling, the elementary student must remain in the elementary pickup line until his/her older sibling drives through the line to pick him/her up.

In order to provide for the safety of our students, we ask that you follow the directions of those directing traffic.

Restriction on Child Pickup:

- If a student is riding with someone other than the parent, a NOTE, TEXT, OR EMAIL must be sent to school, by the parent, stating who the child is riding with.
- All parents must go through the pickup line to get their children. Students will not be allowed to go to the parking lot unless you come and get him/her from the pickup line.
- If parents are divorced or separated and one parent is not allowed to see or pick up the child, we must have on file at the office a certified copy of the court order of Final Judgment.

Visitors

It is mandatory that all visitors stop by the office if they need to leave something for the student or teacher or if they have to pick up the student. Do not go directly to the classroom, as this interrupts the teaching.

Withdrawals

All withdrawals from school must go through the school office. Students having attended one day or more of any period (month) will owe the full period's (month's)

Parent-Teacher Meetings

tuition.

Parent-Teacher Meetings will be held for grades K-12 on the following days. This will result in an early out school day. School will be dismissed at 2:00. Parent-Teacher Meetings are scheduled from 2:30 - 6:00 on the following dates:

September 23rd December 2nd March 15th

Gradelink-Report Cards and Progress Reports

Gradelink is Cornerstone Christian Academy's official online grading management system. You and your child will be given login information at the beginning of each school year. It is your responsibility to activate your account at <https://secure.gradelink.com/gradelink> and track your child's academic progress throughout the school year.

All grades are posted on Gradelink. Student codes will be passed out at orientation. A Smartsend will be sent out notifying parents when final grades or progress reports are officially posted. If you would like a hard copy of your child's report card or progress report, notify the office.

Important Notice: If a balance exists on a student's account the report card will not be sent.

Grading Code

A 90 - 100 B 80 - 89 C 70 - 79 D 60 - 69 F 0 - 59

Graduation Requirements

Twenty-five credits are required for graduation.

Required credits are as follows:

- 4 credits in English
- 4 credits in Math
 - 1 credit in Algebra I or higher level
 - Geometry
 - 2 other credits in Mathematics
- 3 credits in Science
- 4 credits in History
 - 1 credit in American History
 - 1 credit in World History
 - ½ credit in Economics
 - ½ credit in American Government
 - ½ credit Civics
 - ½ credit History elective
- ½ credit in Fine Art (performing or practical arts)
- ½ credit in Speech
- 1 credit in Health/P.E.
- 1 credit in Computer Technology (3 credit hours of college level MicroComputer Applications = 1 high school credit in Computer Technology)
- 4 credits in Bible; or a credit for every year student has attended CCA
- 3 credits in electives

12TH GRADE ENGLISH CAN NOT BE SUBSTITUTED!

ALL SENIORS MUST TAKE SENIOR ENGLISH AT CCA!

Sample Projected Academic Plan:

<u>Freshman Year</u>	<u>credits</u>	<u>Sophomore Year</u>	<u>credits</u>
English I	1	English II	1
Civics/Government	1	World History	1
Physical Science	1	Biology	1
Algebra I	1	Algebra II/Geometry or Consumer	
Bible	1	Mathematics	1
P.E/Health	1	Bible	1
Electives	1	Electives	1
<u>Junior Year</u>	<u>credits</u>	<u>Senior Year</u>	<u>credits</u>
English III	1	English IV	1
American History	1	Contemp. American/Economics	1
Chemistry or Physiology	1	Anatomy and Physiology	1
Geometry, Consumer or		CP Math, Trig/Pre-Calor Consumer	
Business Mathematics	1	Mathematics	1
Bible	1	Bible	1
Electives	1	Electives	1

*Chemistry, Trigonometry/Pre-Cal, CP Math, and Physics will be considered college prep (CP) courses.

Academic Honors

Academic honors are determined based upon the Grade Point Average earned for all courses taken in high school. The Valedictorian and Salutatorian must have attended CCA 2 full years of high school and have the highest overall GPA. Valedictorian and Salutatorian must have taken Trigonometry (or College Prep Math equivalent), two years of a foreign language, and College Prep Chemistry. Honor Graduates must have earned an overall GPA of 3.5. They must have taken Trigonometry (or College Prep Math equivalent), two years of a foreign language, and College Prep Chemistry.

CCA Early College High School (CCA-ECHS)

ECHS provides advanced curricular opportunities, helping meet the new federal requirements for enhanced academic rigor. The CCA-ECHS provides students access to the higher education state core. This rigorous curriculum should exceed the federal requirements for a rigorous high school curriculum, increases the number of Arkansas citizens with a post-secondary degree by providing educational opportunities to all students, addresses college remedial classes and college retention problems, and eliminates the duplication of high school advanced courses and college core courses. All college courses taken through the CCA-ECHS program are weighted high school credit.

Students will be allowed to enroll as follows:

- | | |
|--|----------------|
| • Sophomore year = Freshman Comp I and II | Total 6 hours |
| • Junior year = 2 college classes per semester | Total 12 hours |
| • Senior year = 2 college classes per semester | Total 12 hours |

Total college credit upon graduation = 30 hours! = Sophomore in college

Dropping and Adding Courses

Permission from the administration is required for a student to drop or add a course after enrollment. No course may be dropped or added after the second week of school. After this date, a student dropping a course will receive a grade of "F" in that course.

Transfer of Summer School Credits

Students should secure permission from the principal before enrolling in summer courses at another school.

Sports

Cornerstone Christian Academy competes with other Christian Schools in our region. Should student population allow, students will have the opportunity to participate in the following athletic activities: Boys- archery, football, basketball, baseball, soccer, and track

Girls- archery, volleyball, basketball, softball, soccer, and track.

Eligibility for Athletics

Each year a physical must be completed and turned in to the office before participation is allowed in any sport. All students participating in interscholastic sports must have school time insurance.

Athletes must have a 2.0 cumulative GPA and no F in any classes. Grades will be checked at progress report time and at the end of each 9 week period. If a student is ineligible at these check points they remain ineligible until the next progress report or 9 week period which ever applies.

Right to Amend

Cornerstone Christian Academy reserves the right to make, amend or prescribe rules and policies for dress, appearance, or any other unforeseen problems that may arise at any time during the school year. The school expects full cooperation from both students and parents in the education of the students, in adherence to all school plans, policies, and regulations.

A parent should never undermine any aspect of the school program and is requested to refrain from any comments, which would be against the school, personnel, students, or parents.

There are proper channels which have been outlined in this handbook in which the problems or disagreements can be discussed. Only through proper channels can we solve the problems to the satisfaction of all concerned.

Parent Agreement Pledge

- By my signature below I certify that I am in agreement with the following provisions:
- I hereby place my confidence in the ability of the administrative staff of CCA to assist in the education of my child according to the Christian Philosophy of Education.
- I pledge to pay any financial obligations to CCA on the date due and understand that late fees will be assessed when payment has not been made by the 25th of the month. I hereby agree to pay on a 10 month basis from August through May. Advance payment will also be accepted.
- I give permission for my child to take part in all school activities, including school sponsored trips away from the school premises and absolve the school from any liability to me or my child at school or during school activities.
- I will try to encourage other Christians to consider the importance of Christian education. I will pray daily for the school and its needs.
- I agree to accept all regulations of the school and authorize the school to employ such discipline, as it deems wise and expedient for my child. That includes the use of corporal correction should the Administration of the school deem it advisable for the improvement of behavior and development of character in my child.
- I realize that my child's education is my responsibility. I will do all that I can to see that my child does his homework carefully and accurately. I will be committed to helping him in any way that I can.
- I will try to attend all parent functions including Parent-Teacher Conferences.
- I understand that the CCA reserves the right to expel any child at the discretion of the Administration. I understand that there will be a conference with the parents before such action is taken.
- I realize that occasionally children take issue with actions that they do not agree with and that they are prone to criticize statements out of context. I pledge that should such occur, I would not support the child's criticism; that I will support the school personnel and call in for full details any time I have a question concerning the fact. I realize that taking my child's criticism in a school dispute is formula for failure.
- I understand that, if the student is dismissed or withdraws from the school for any reason, I will be charged the full month's tuition even if he has not attended the entire month.
- I will seek the advancement of the school in every area. I realize that our Christian school cannot prosper unless we as parents give of our time, money, energy, and support.
- At no time will I participate in destructive criticism of the staff or school to my child or others, but will instead, if a problem arises, go directly to the teacher or administrator in a loving, Christian manner, as indicated in Matthew 18 (refer to Problem Resolution Procedure on p.22).

Student Agreement Pledge

As a student of Cornerstone Christian Academy, I realize that I am a representative of Christ both on and off campus. Therefore, I pledge to make my conduct, dress, and manner of life, a testimony to Christ's presence in my life. I will not knowingly do anything to dishonor His name while a student of Cornerstone Christian Academy. I resolve to daily to live out Christ's commission to lead others to know Him. I hereby pledge that I will not use tobacco, alcohol, or drugs while a student of Cornerstone Christian Academy, and I pledge to keep myself morally and sexually pure until the time of my marriage.

Pledge Signatures

Student/Parent Handbook Agreement Pledge

** These pledges must be signed and returned the first day of school. **

This student/parent agreement pledge must be signed by each parent and student that is enrolled at CCA. All forms will be kept on file in the school office. If it is found at any time that the student is in violation of this pledge, the student will be counseled and the parents notified. If a change in conduct does not occur, disciplinary action will be taken.

Please initial each item and sign at the bottom

Student	Parent	
<input type="checkbox"/>	<input type="checkbox"/>	I have read Cornerstone Christian Academy's handbook for the 2021 -2022 school year and while enrolled in CCA agree to cooperate with and abide by the handbook.
<input type="checkbox"/>		I have read the student agreement pledge.
	<input type="checkbox"/>	I have read the parent agreement pledge.
<input type="checkbox"/>	<input type="checkbox"/>	I have read and understand Cornerstone Christian Academy's Covid-19 Policy.
<input type="checkbox"/>	<input type="checkbox"/>	I have read and understand Cornerstone Christian Academy's (CCA) Random Drug Testing Policy.
<input type="checkbox"/>	<input type="checkbox"/>	I have read and understand Cornerstone Christian Academy's (CCA) Classroom Management Policy.
<input type="checkbox"/>	<input type="checkbox"/>	I have read and understand Cornerstone Christian Academy's (CCA) Homework Policy.

I understand, and will abide with all content, policies, and pledges stated in the CCA handbook. I agree to give my full support to CCA. If ever I find that I cannot do so, I understand that I am forfeiting my privilege to be a part of the school and understand that I may be asked to find another school. I will first bring any grievance that I may have to the teacher or coach that is involved. If the issue is not resolved to my satisfaction, I will bring the matter to the administration. I will not gossip or put my grievances on social media or publically air my differences which would show non-support of the school. I fully expect that a resolution can be reached when done so in a spirit of Christian love and respect. By signing this Parent/Student Agreement Pledge, parents and students are agreeing to this Statement of Support for the policies of Cornerstone Christian Academy.

Student	Grade	Date
---------	-------	------

Parent/Guardian	Date
-----------------	------

Emergency Information Sheet

Student's Name _____ Grade _____

Address _____

City _____ Zip _____

Parent's/Guardian's Name _____

Phone# _____

Mother's Work _____ Work Phone _____

Father's Work _____ Work Phone _____

My child may or may NOT have Tylenol if needed.

My child may or may NOT have Ibuprofen if needed.

List allergies to medications or foods _____

Family Physician: _____

Address _____ Phone # _____

In case of emergency, I give permission for Cornerstone Christian Academy to have my child transported to the nearest medical facility.

Signature _____

Date _____

My child may be released to the following:

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

Photograph/Video Release

During the school year, students are photographed and/or videoed while participating in class projects and events. These photos/videos are used in district publications. Please sign below to give permission to include your child's name and photo/video in district publications and videos.

I _____ parent/guardian of _____

PLEASE CIRCLE ONE. Give / do not give permission to photograph/video my child.

Give / do not give permission to post photographs in the yearbook.

Give / do not give permission to post photographs/videos of my child on Facebook and/or other social media.

Parent/Guardian Signature _____ Date _____

Permission Form for Prescribed Medication/Treatment

Date received by school _____

Student _____ Grade _____

Date of Birth _____

Reason for medication _____

Name of medication _____

Form of medication (CIRCLE):

tablet/capsule liquid inhaler injection Nebulizer other

Instructions:

Start: _____ (Date form is received)

Stop: _____ (End of school year)

Restrictions/or important side effects: none anticipated

If yes, please describe: _____

Special storage: none refrigerate other _____

Student is capable of administering this medication/treatment:

no yes - supervised yes - unsupervised

Student may carry his/her medication: no yes

Please indicate if you have provided additional information, on the backside of this form, as an attachment.

Date: _____ Signature: _____

Physician's Name _____

Address _____

Phone Number _____

To the school: Please report concerns about medications or disease to the above physician.

To be completed by parent/guardian:

I give permission for (name of child) _____ to receive the above medication/treatment at school according to standard school policy.

Date: _____ Guardian Signature: _____

SCIENCE FAIR 2021-2022

We follow the Intel International Science and Engineering Fair Rules and Guidelines.

The following website obtains the required ISEF forms for completing and submitting projects:

<https://student.societyforscience.org/intel-isef-forms?mode=topic&context=6>

Students' projects will be entered in:

- 1st CCA 2021 Science Fair
- 2nd Top 3 winners in each category will be entered in the UAM Regional Science Fair.
- 3rd Qualifying Projects (9th-12th grades) will be entered in the State Arkansas Science Fair at University of Central Arkansas.

The following are the registration forms for the UAM Regional Science Fair:

<http://www.uamont.edu/pages/school-of-mathematical-and-natural-sciences/southeast-arkansas-regional-science-fair/science-fair-required-forms>

The following website obtains a step by step guide for projects:

http://www.sciencebuddies.org/science-fair-projects/project_guide_index.shtml

All of the following items will be submitted, in a binder, with the project board:

- Title page.
- Abstract.
- Table of contents.
- Question, variables, and hypothesis.
- Background research (your Research Paper).
- Materials list.
- Experimental procedure.
- Data analysis and discussion (including data table and graph(s)).
- Conclusions.
- Ideas for future research
- Acknowledgments.
- Bibliography.

L & A Miles Farms

Proud **S**ponsor of **C**ornerstone **C**hristian **A**cademy!

“Have I not commanded you? Be strong and courageous.

*Do not be afraid; do not be discouraged, for the LORD
your God will be with you wherever you go.”*

Joshua 1:9



Abbott Supply Co., Inc.

3106 Hwy 65 N
McGehee, AR 71654
Phone: (870) 222-5056
Fax: (870) 222-6828

Jesse F. Abbott, President

"If rain doesn't, we can fill your water needs."



*Commit to the LORD whatever you do, and he
will establish your plans. Proverbs 16:3*

Bo Holthoff Farms

*God is our refuge and
strength, an ever-present
help in trouble. Psalm 46:1*

***Let's Go
Mighty Warriors!***

Go Warriors Go!

**ArkLamiss Crop Insurance
and Farm Services of
Southeast Arkansas**

Owner- Adam Frazier

870-814-8674

P.O. Box 1047

McGehee, AR 71654

*Be joyful in hope, patient in affliction,
faithful in prayer. Romans 12:12*

L & R Miles Farms



Students, we are praying for you all!

*For I know the plans I have for you,
declares the LORD, plans to prosper
you and not to harm you, plans to
give you hope and a future.*

Jeremiah 29:11

ROSS FARMS



God's Word encourages us to raise children in the way they should go and when they are old, they will not depart from it. Proverbs 22:6

Mark & Joyce Hargrove Farm



It's not the one who plants nor the one who waters, but
God who gives the increase.

1 Corinthians 3:7

KENNY PRICE FARMS



Commit your way to the Lord. Psalm 37:5